

Designated Child Protection Officers

At Chaucer Infant and Nursery School the Designated Lead Child Protection Officers and PREVENT Leads are:



Miss C Beattie
Headteacher

Miss Catherine Beattie – Headteacher



Mrs S Melbourne
HLTA

Mrs Sue Melbourne – Attendance Officer and Early Help Lead

All staff have annual safeguarding update training.

Your Responsibilities

Safeguarding is everyone's responsibility. As part of your responsibility, you must be aware of the different safeguarding concerns, how you can identify those at risk, who you need to report concerns to and how.

If a pupil discloses any information to you, you have a responsibility to report this straight away to one of our two DSLs.

What to do if a pupil discloses information to you
Do:

- Stay calm and listen – don't show shock or disbelief.
- Accept what is being said without judgement – take it seriously.
- Reassure the child, but only so far as is honest and reliable. Don't make promises that you can't be sure to keep e.g. "everything will be alright now".
- Don't promise confidentiality – you have a duty to report your concerns. Tell the child that you will need to tell some people, but only those whose job it is to protect children.
- Listen quietly, carefully and patiently. Do not assume anything – don't speculate or jump to conclusions and let the pupil finish without interrupting them – don't ask leading questions
- Gather essential facts, including the date, time, place, words used by the child and how the child appeared to you – be specific. Record the actual words used; including any swear words or slang.
- Make sure they know exactly what is happening next and why you need to tell another adult.

Concerns About Staff Members

Any concerns about other staff members and their safeguarding practices should be raised with the headteacher. These will be taken seriously and thoroughly investigated. If the concern is about the headteacher you should refer to the

Derbyshire LADO (Local Authority Designated Officer) by completing a LADO referral form within the Managing Allegations Policy and emailing it to:

professionalallegations@derbyshire.gov.uk

Derbyshire County Council Contact details:

Starting Point: Tel 01629 533190 – Derbyshire's contact and referral services for safeguarding concerns
Derbyshire Police 101- can route non urgent referrals through to the PREVENT Team

Other Safeguarding Concerns

You must be aware of additional safeguarding concerns, including the following:

- ✓ Female Genital Mutilation (FGM)
- ✓ Forced Marriage
- ✓ Child Sexual Exploitation (CSE)
- ✓ Radicalisation
- ✓ Peer-on-Peer Abuse
- ✓ Bullying, including Cyber Bullying
- ✓ Children Missing Education (CME)

Information about all these can be found in our Child Protection and Safeguarding Policy.

You should always adopt an 'it can happen